

Cosmetology

Advisory Committee Meeting Minutes 2018 – 2019

CHAIRPERSON: Roseanne Hotard		
MEETING DATE: October 22, 2018	MEETING TIME: 10:00 AM	MEETING PLACE: Bluebonnet Room, MSC
RECORDER: Vanessa Verjan		PREVIOUS MEETING October 23, 2017

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Blanco, Ludy Ludy's Ex Salon & Spa	Caprioli, Theresa Great Clips	Ceballos, Linda Jay's Beauty & Barber Shop
Hotard, Roseanne Great Clips	McCook, Jordan	Pivoda, Charlene Smart Style
Reyna, Jay Jay's Beauty & Barber Shop		

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Briones, Vanessa Instructor	Hammer, Cheryl Cosmetology Instructor	Martinez, Emma Cosmetology Instructor
Ruiz, Luis R. CTE Counselor	Sanchez, Damacio Outreach Coordinator	Suarez, JJ Division Chair
Torres, Michelle Outreach Director	Verjan, Vanessa Admin Assistant	

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 10:15 AM. Administration, Faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Vanessa Briones
Appointment/Continuation of New Chairperson	Theresa Caprioli nominated Roseanne Hortman as chairperson. Seconded by Charlene Pivoda. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	<p>JJ Suarez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended.</p> <p>It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations.</p> <p>**Guidelines were included in packet**</p>	JJ Suarez
Reading & Approval of Minutes	Everyone read the minutes. Theresa Caprioli motioned to approve the minutes; Ludy	Roseanne Hotard

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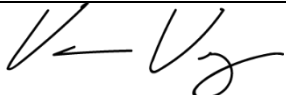
	Blanco seconded the motion. All in favor – Minutes were approved without any changes.	
Old Business:	None.	
Continuing Business:	None.	
New Business:		
Review of Technical Programs Dashboard/Comparison of Fall 2017 to Fall 2018 Enrollment	<p><u>Dashboard information:</u> Fall 2017 first-time in college: 22 Fall 2017 overall students: 77 Fall 2018 first-time in college: 15 Fall 2018 overall students: 104</p>	JJ Suarez
<p>1. Population</p> <p>2. Graduates</p> <p>3. Licensure</p> <p>4. Community Service Educational Certificates</p> <p>5. Skills USA</p> <p>6. Salon Services</p>	<p>Total enrollment for Fall 2018 - 104 students.</p> <p><u>Graduate Pass Rate</u> 95% for Written 93% for Practical</p> <p>17 out of 18 students that received their license have graduated and have been successful in finding jobs.</p> <p>Cosmetology students participated in the following community events:</p> <ul style="list-style-type: none"> • Hair Show Armstrong McCall • College Day • Career Fair • Blood Drive • Dia de los Niños • Christmas at the College – Face painting • Private Parties • Baptist School Event <p>Certification Training:</p> <ul style="list-style-type: none"> • Pravanna Color • Chi Enviro • Barbercide • Spa Facial <p>For the first time students did not place in district. Students participated in:</p> <ul style="list-style-type: none"> • Nail Care – Oral Presentation <ul style="list-style-type: none"> ○ Nail Disease ○ A product of their choice • Acrylic Nails • Sculpted Nails • Gel Nails • Polish • Esthetics Oral Presentation -Theme was Looney Tunes • Cosmetology – Students were given a photo and had to style the same way as the picture. <p>Students are require to see 4 to 5 clients a week.</p>	Vanessa Briones

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<p>7. TDLR Updates</p> <p>8. Burmax Kits/Classes</p> <p>9. Dress Code</p>	<p>TLDR will not be updating the practical and written exam.</p> <p>Students are no longer using Chi Kits due to the limited products inside the kit. This year students bought Burmax Kits from the bookstore. The Burmax Kit provides everything the program requires students to have for the program, and they no longer have to purchase additional tools out of pocket. Vanessa introduced new curriculum books to the members and asked to review them. These books are to help the new generation student's stay engaged.</p> <p>Roseann Hortard suggested to allow students to express their fashion apparel as long it is professional.</p>	
Curriculum Decisions:	None.	
Discussion/Other:	<p>Discussion:</p> <p>Charlene Pivoda asked why only 8% of the High School students return to complete their certificate. Cheryl Hammer shared that many of the students discover that cosmetology is not for them.</p> <p>Jordan McCook suggest bringing more speakers to the students to keep them encourage.</p> <p>Vanessa Briones shared if any of the members want to donate equipment that they are replacing the program will gladly accept any donations.</p>	
Adjournment	<p>Motion to adjourn was made by Jay Reyna; seconded by Ludy Perez.</p> <p>All in favor, meeting was adjourned at 12:09 PM.</p>	

Lunch was provided

RECORDER SIGNATURE: 	DATE: October 24, 2018	NEXT MEETING: Fall 2019, unless otherwise notified.
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