

# Criminal Justice

## Advisory Committee Meeting Minutes 2018 - 2019

<b>CHAIRPERSON:</b> <b>Juan Maldonado</b>		
<b>MEETING DATE:</b> <b>November 8, 2018</b>	<b>MEETING TIME:</b> <b>11:30 AM</b>	<b>MEETING PLACE:</b> <b>MSC – Bluebonnet Room</b>
<b>RECORDER:</b> <b>Vanessa Verjan</b>		<b>PREVIOUS MEETING:</b> <b>November 9, 2017</b>

### MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Gilland, Shayne 38 <sup>th</sup> District Attorney	Longoria , Conrado MRGDC	Maldonado, Juan DPS
Martinez, Javier Uvalde PD	McCutchen, Brandon Uvalde County SO	Mendeke, Charlie Uvalde County Sheriff
Rasor, Carl Community Member	Rodriguez, Daniel UPD	Solis, Julie 38 <sup>th</sup> Dist. Attorney Office

### OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Carpenter, Wade Public Information Assitant	Davila, Andy Law Enforcement Instructor	Field, Johnny Law Enforcement Instructor
Gear, Dale Criminal Justice Instructor	Mahler, Marlaina Criminal Justice Instructor	Silva, Connie Outreach Coordinator
Suarez, JJ Division Chair of AHHS	Torres, Michelle Director of Outreach	Verjan, Vanessa Admin Assistant Applied Sciences/Liberal Arts
West, Amy Law Enforcement Instructor	Zamarripa, Teresa Administrative Assistant Law Enforcement Academy	Stacks, Kyle SWTJC Student Rep.

### AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:42 AM. Administration, faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Juan Maldonado
Appointment/Continuation of New Chairperson	Daniel Rodriguez motioned to keep Juan Maldonado as chairperson; seconded by Shayne Gilland. Juan Maldonado accepts. All in favor. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Dale Gear explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended.  It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations.  **Guidelines were included in packet for members**	Dale Gear

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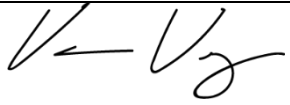
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Reading & Approval of Minutes	Everyone read the minutes. Javier Martinez motioned to approve; Shayne Gilliland seconded the motion. All in favor – Minutes were approved without any changes.	Juan Maldonado									
Old Business: 1. 2018 Criminal Justice Competition	Over 28 schools attended the Criminal Justice Competition, and over 600 students participated.	Dale Gear									
Continuing Business:	None.										
New Business:											
Review of Technical Programs Dashboard/Comparison of Fall 2017 to Fall 2018 Enrollment	<p><u>Dashboard information:</u> First time student 2017: 75 Overall enrollment 2017: 289 First time student 2018: 71 Overall enrollment 2018: 304</p> <table border="1" data-bbox="553 764 1289 869"> <thead> <tr> <th>Retention</th> <th>2016-17</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>Fall to Spring</td> <td>75%</td> <td>77%</td> </tr> <tr> <td>Fall to Fall</td> <td>54%</td> <td>50%</td> </tr> </tbody> </table> <p>Criminal Justice Curriculum packet was passed out to all members. Students have three options to choose 1) Criminal Justice 2) Basic Peace Officer 3) Criminal Justice Field of Study. Mr. Gear explain the difference between the three options.</p>	Retention	2016-17	2017-18	Fall to Spring	75%	77%	Fall to Fall	54%	50%	Dale Gear
Retention	2016-17	2017-18									
Fall to Spring	75%	77%									
Fall to Fall	54%	50%									
1. New Business Management System	Marlaina Mahler informed the committee that the school has changed management system. All instructors will now use Canvas to communicate with students and allow students to submit assignments.	Marlaina Mahler									
2. Open Educational Resource (OER) Textbooks	Mr. Gear informed the committee that he has been looking into the open educational resource textbooks to help students from purchasing high price textbooks. Mr. Gear added that he recently found a professor from the University of Arkansas who has a website with Criminal Justice books that can use for his courses. The downside is that he cannot provide a PDF or Word document to the students, but he can embed the link to the Canvas system if the name of the professor is there along with his website.	Dale Gear									
3. Externships	Marlaina Mahler shared that the students will be going to their agency during the Spring semester to apply for internships. This option will only apply to our college students' not high school students.	Marlaina Mahler									
4. 2019 Criminal Justice	Annual SWTJC Criminal Justice Competition will be on April 26, 2019.										
5. Tentative Date for Next Annual Meeting	Next Criminal Justice Advisory Committee meeting will be November 7, 2019.										
Curriculum Decisions:	None.										
Discussion/Other:	None										

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Adjournment	Motion to adjourn was made by Julie Solis; seconded by Daniel Rodriguez. All in favor, meeting was adjourned at 12:35 PM.	Juan Maldonado
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**\*Lunch was provided\***

RECORDER SIGNATURE: 	DATE: November 8, 2018	NEXT MEETING: Fall 2019, unless otherwise notified.
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