# **Diesel Technology** Advisory Committee Meeting Minutes 2017 - 2018

CHAIRPERSON: Ivan Rodriguez			
MEETING DATE:	MEETING TIME:	MEETING PLACE:	
November 2, 2017	6:00 PM	SWTJC – Eagle Pass	
RECORDER:		PREVIOUS MEETING:	
Vanessa Verjan		October 20, 2016	

### **MEMBERS PRESENT:**

Name and Business	Name and Business	Name and Business
Alvarez, Antonio	Briones, Jose	Rodriguez, Librado
Chavez Service Center	K&R	EPISD
Self, Daniel		
Premier Fleet		

### **OTHERS PRESENT:**

Name and Title	Name and Title	Name and Title
Bermea, Gilbert	Caballero, Victor	Luis Fernandez
SWTJC Vice President	Diesel Instructor	Division Chair of Business, Industrial, & Technical Studies
Limbrick, Lucas	Ruiz, Luis	Verjan, Vanessa
SWTJC Instructor	CTE Counselor	Administrative Assistant

## **AGENDA/MINUTES:**

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 6:28 PM. Administration, Faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Lucas Limbrick
Appointment/Continuation of New Chairperson	Jose Briones motioned to appoint Ivan Rodriguez as Chairperson. Librado Rodriguez seconded the motion. All in favor. Motion carries.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Connie Buchanan explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations. **Guidelines were included in packet**	Luis Fernandez
Reading & Approval of Minutes	Everyone read the minutes. Jose Briones motioned to approve; Librado Rodriguez seconded the motion. All in favor – Minutes were approved without any changes.	Lucas Limbrick
Old Business:	None.	
Continuing Business:	None.	

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New Business:		
1. Enrollment comparison	Dashboard information (uncertified data): Fall 2016 first time students: 14	Lucas Limbrick
	Fall 2016 overall students: 44	
	Fall 2017 first time students: 13	
	Fall 2017 overall students: 36	
	Lucas Limbrick updated the committee with the correct enrollment for this year. First-time students in college enrollment total were 15. Total students enrolled in the program is 28.	
2. Engines & Equipment Needs	Victor Caballero mentioned that the program received a 2006 International Engine. Lucas Limbrick added that he is working to get a newer engine if the funds are available.	
	Lucas shared with the members that he is working on getting a new laptop diagnostic system. Division Chair Luis Fernandez has helped Lucas process the paperwork and should be receiving the laptop in a few weeks.	
Curriculum Decisions:	None.	
Discussion/Other:	Daniel Self stress on the importance of the students learning how to work on newer engines and different programs.	Daniel Self
	Librado Rodriguez suggested students learning the jpro. In addition, students need to learn how to run valves.	Librado Rodriguez
	Luis Fernandez asked the members if they know anyone who is willing to donate any equipment to the college. Librado informed Luis that he just worked on an engine, and the owner no longer wants the engine. Librado will ask the owner of the engine to see if he is willing to donate it to the college.	Luis Fernandez
	Danny Self discussed how automatic engines are becoming more common. He also shared that an auction would be another possibility in purchasing an engine.	Danny Self
Adjournment	Motion to adjourn was made by Jose Briones. Seconded by	
	Danny Self.	
	All in favor, meeting was adjourned at 7:16 PM.	

\*Dinner was provided\*

RECORDER SIGNATURE:	November 3, 2017	NEXT MEETING: Fall 2018, unless otherwise
0		notified.