**Diesel Technology**Advisory Committee Meeting Minutes
2017 - 2018

CHAIRPERSON:			
Ivan Rodriguez			
MEETING DATE:	MEETING TIME:	MEETING PLACE:	
November 1, 2018	6:00 PM	SWTJC – Eagle Pass	
RECORDER:		PREVIOUS MEETING:	
Vanessa Verjan		November 2, 2017	

## **MEMBERS PRESENT:**

Name and Business	Name and Business	Name and Business
Johnson, Michael	Lopez, Luis	Mendez, Mike
Energy Transfer	MKS Service LLC	Utility Trailer Sales
Oceous, Rodney	Perez, Alfonso	Rodriguez, Ivan
Energy Transfer		K&R Operating
Rodriguez, Librado		
EPISD		

## **OTHERS PRESENT:**

Name and Title	Name and Title	Name and Title
Caballero, Victor	Esquival, Delia	Fernandez, Luis
Diesel Instructor	Outreach Office Manager	Division Chair of Business, Industrial,
		& Technical Studies
Limbrick, Lucas	Ruiz, Luis	Verjan, Vanessa
SWTJC Instructor	CTE Counselor	Administrative Assistant

**AGENDA/MINUTES:** 

AGENDA/ MINUTES:		
Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 6:35 PM. Administration, Faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Lucas Limbrick
Appointment/Continuation of New Chairperson	Ivan Rodriguez volunteer to be chairperson. Librado Rodriguez seconded the motion. All in favor. Motion carries.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Luis Fernandez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations.  **Guidelines were included in packet**	Luis Fernandez
Reading & Approval of Minutes	Everyone read the minutes. Alfonso Perez motioned to approve; Librado Rodriguez seconded the motion. All in favor – Minutes were approved without any changes.	Lucas Limbrick
Old Business:	None.	
Continuing Business:	None.	

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New Business: 1. Enrollment comparison	Dashboard information: Fall 2017 first time students: 13 Fall 2017 All students: 36 Fall 2018 first time students: 12 Fall 2018 All students: 36  Lucas Limbrick informed the committee that there is 12 students in the first year and 10 in the second year. The total capacity for enrollment is 20 this year it was increase to 22 students.	Lucas Limbrick
2. Engines & Equipment Needs	<ol> <li>2013 High Car Engine</li> <li>2007 Cat Engine C-15</li> <li>2 Transmission</li> </ol>	
Curriculum Decisions:	None.	
Discussion/Other:	Luis Fernandez mentioned that he is working on JET Grant to help purchase equipment.  Michael Johnson shared that if the program needs help with any letters of recommendation or even reaching out to other business they can help.  Michael Johnson asked if the Diesel program is advertised. Also is there some way to show that the program has a waiting list to proof that the course needs grant funds to help the program expand capacity and purchase equipment.  Luis Fernandez informed the members that the program is slowly starting to get out there because there was a gentleman by the name of Connors asking for student to intern.  Ivan Rodriguez suggest a week's course on how to weld. In his area of work, it is necessary to weld from time to time.  Discussion Topics  • Disc brakes will soon be standardized	
Adjournment	Motion to adjourn was made by Alfonso Perez. Seconded by Michael Johnson.  All in favor, meeting was adjourned at 7:21 PM.  *Dinner was provided*	

\*Dinner was provided\*

RECORDER SIGNATURE:	// //	DATE:	NEXT MEETING:
	/_/_		Fall 2019, unless otherwise
			notified