

Diesel Technology

Advisory Committee Meeting Minutes

2016 - 2017

CHAIRPERSON:		
MEETING DATE: October 1, 2015	MEETING TIME: 6:00 PM	MEETING PLACE: SWTJC – Eagle Pass
RECORDER: Vanessa Verjan		PREVIOUS MEETING: October 20, 2014

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Edward, Charles De Bona Bibb / NAPA	Perez, Alfonso O' Reilly	Rodriguez, Librado EPISD

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Bermea, Gilbert SWTJC Vice President	Buchanan, Connie Division Chair of Business, Industrial, & Technical Studies	Caballero, Victor Diesel Instructor
Esquivel, Delia Outreach Office Manager	Limbrick, Lucas SWTJC Instructor	Verjan, Vanessa Administrative Assistant

AGENDA/MINUTES:

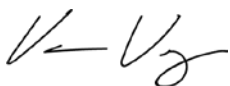
Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 6:38 PM. Administration, Faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Lucas Limbrick
Appointment/Continuation of New Chairperson	Charles motioned to appoint Alfonso Perez as Chairperson. Librado Rodriguez seconded the motion. All in favor. Motion carries.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Connie Buchanan explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations. **Guidelines were included in packet**	Connie Buchanan
Reading & Approval of Minutes	Everyone read the minutes. Charles motioned to approve; Librado Rodriguez seconded the motion. All in favor – Minutes were approved without any changes.	Alfonso Perez
Old Business:	None.	
Continuing Business:	None.	
New Business:		
1. Enrollment comparison	Dashboard information (uncertified data):	Lucas Limbrick

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<p>2. Engine Equipment</p> <p>3. New Facility</p> <p>4. 4DX</p>	<p>Fall 2015 first time students: 12 Fall 2015 overall students: 39 Fall 2016 first time students: 19 Fall 2016 overall students: 47</p> <p>Currently in the first year there are 20 students and 14 for the second year program.</p> <p>Three female students graduated from the program this May.</p> <p>This summer the program was able to purchase a newer engine for the class. This fall we will get new quotes to try to purchase additional engines, so our students can have more modern engines to work on.</p> <p>This summer Diesel Technology moved into the Technical Center and started classes for the Fall semester.</p> <p>The Diesel Technology program has initiated the 4DX (4 Disciplines of Execution) program. The goal for the program is to try to increase retention for second year students by 5%. Each week, we meet with one or two students and speak to them about the benefits of taking the second year program.</p>	
Curriculum Decisions:	None.	
Discussion/Other:	<p>Mr. Perez asked if the program receives money for the engines or if the engines are donated. Lucas told the committee that in the past we have struggled with funding, though this year we received more funds but not quite enough for a new engine.</p> <p>The committee discussed the reduction of hours in the degree plan, and that the state mandated the program to reduce the hours to 60 hours.</p> <p>Mr. Perez wanted a follow-up from last year's topic in reference to including a personal finance class into the program.</p> <p>Mr. Bermea noted that the college provides seminars to students about personal finance.</p> <p>Lucas shared that most of his students are from Eagle Pass. He has one students from Quemado and Del Rio, and a few from Mexico. He also added that he has one female student this year.</p>	
Adjournment	<p>Motion to adjourn was made by Charles Edward. Seconded by Alfonso Perez.</p> <p>All in favor, meeting was adjourned at 7:30 PM.</p>	

Dinner was provided

RECORDER SIGNATURE: 	DATE: October 1, 2016	NEXT MEETING: Fall 2017, unless otherwise notified.
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