

Southwest Texas Junior College

Employment Opportunity

2401 Garner Field Road, Uvalde TX 78801 HR: 830.591.7330 Off 830.591.7340 Fax
Human Resources Employment: www.swtjc.edu

Position: Speech/Communication Instructor

Job # 161732 701003

Campus: Eagle Pass, TX

Closing Date: Until Filled

Description of Job Duties: Primary duties include teaching freshmen and sophomore level courses in teaching discipline, recruiting and advising students, and serving on division and college committees. Responsibility for developing and updating curriculum, textbook/equipment selection, and instructional materials is part of the expectations of this position. Experience in teaching/advising/mentoring low income, first generation, educationally disadvantaged and at-risk students is desirable. Work rules, code of conduct, and other policies are part of the essential functions of the job. Primary assignment is with dual credit students at Eagle Pass High School and/or C.C.Winn High School.

Salary: Commensurate with education and teaching experience based on salary schedule. Nine month, non-tenure track, faculty position.

Other Benefits: Benefits package available (Health/Life insurance, retirement plan, sick/personal leave, holidays, and waived tuition for eligible employees and dependents).

QUALIFICATION REQUIREMENTS

Education, Experience & Training: Master's degree with a major in the teaching discipline or Master's degree with a minimum of eighteen (18) graduate hours in the teaching discipline required.

Additional Qualification Requirements: Must possess the required knowledge, skills, abilities and experience to be able to explain and demonstrate, with or without reasonable accommodations, the essential functions of the job. Experience in working with diverse populations is desirable. Candidate must be authorized to work in the U.S. and must provide verifiable credentials; successful completion of the reference and background check specified for the position. Travel may be required periodically to other geographic locations served by the college. Must have a valid driver's license and be insurable through SWTJC insurers.

Submit Application To: Human Resources Coordinator (address above). It is the applicant's responsibility to verify status of position. Each applicant is responsible for submitting: 1) Letter of intent, 2) SWTJC application form, 3) resume, and 4) copies of transcripts (Official transcripts required when hired. All applications and supporting documents become the property of SWTJC.

NOTICE TO APPLICANTS

With respect to the employment and promotion of both teaching and non-teaching personnel, it is the policy of Southwest Texas Junior College not to discriminate either in favor of or against any persons on the basis of race, color, religion, national origin, sex, age, disability, or veteran status.

An Affirmative Action/Equal Opportunity Institution