

SOUTHWEST TEXAS JUNIOR COLLEGE POLICE DEPARTMENT **SAFETY AND SECURITY REPORT for the DEL RIO CAMPUS**

The Southwest Texas Junior College Police Department will inform the student body, faculty, and staff about criminal offenses on campus. The department will document and report all criminal offenses to the college community. Recent incidents will be reported in the Police Report section of the college newspaper. Special notices may be distributed on campus on occasion, if the department determines that there is an immediate need to supply information about a specific incident to the public for their benefit. The college, on occasion, will sponsor seminars and meetings on crime prevention, alcohol and drug awareness, and other programs pertinent to the campus community. Students are informed about campus policies and procedures during New Student Orientation.

I. CURRENT CRIME REPORTING PROCEDURES ON CAMPUS

Persons on the Del Rio Campus of Southwest Texas Junior College involved in an incident or needing to report an incident may do so by:

- Reporting in person to the administrative office.
- Calling the SWTJC Del Rio office at (830) 775-1612.
- Calling the Del Rio Police at (830) 774-2711 or 911 for FIRE, EMS, OR POLICE

All offences or incidents should be reported to the SWTJC Del Rio office even if you reported the incident directly to the Del Rio Police. Please report all offenses. This helps us to better control crime.

II. CURRENT POLICIES CONCERNING ACCESS TO CAMPUS FACILITIES

Most campus buildings are accessible to members of the campus community and to guests and visitors during normal business hours Monday through Friday. The campus closes at night after the last class of the evening and reopens at 7:00 AM each weekday.

The Physical Plant and Operations Department maintains the campus buildings and grounds with a concern for safety and security. It inspects the campus facilities regularly, promptly makes repairs affecting safety and security, and responds to reports of potential safety and security hazards, such as broken windows, unsecured doors or locks, and burned out security lighting. Please report any safety or security hazards to SWTJC personnel.

III. CURRENT POLICIES CONCERNING CAMPUS LAW ENFORCEMENT

The Southwest Texas Junior College Police Department and the Del Rio Police Department have joint jurisdiction at the Del Rio campus of SWTJC. SWTJC Police are based at the Uvalde campus. The SWTJC Police Department employs fully commissioned Texas Peace Officers that have full arrest and law enforcement powers in all counties where SWTJC has campuses, classes, or property. The Del Rio Police routinely patrol the Del Rio campus. In most cases, the Del Rio police will be the responding agency to calls at the Del Rio campus. They respond to requests for police, and investigate reports of offenses occurring on campus. SWTJC police may, at times, investigate offenses, and / or patrol the campus. All persons are welcome to contact the SWTJC Police Department office in Uvalde at (830) 591-7333. Any Del Rio SWTJC staff member can assist you in making this call toll free from a campus phone.

PARKING PERMIT REQUIRED: Beginning Fall 2002 Semester, all vehicles parked on the Del Rio campus are required to display a valid SWTJC Parking Permit. Permits may be obtained at the SWTJC Del Rio Office or at the business office of any other SWTJC campus. Permits are good for one entire year. See the SWTJC Parking & Traffic Regulations Booklet for more details

IV. STUDENT HOUSING

Southwest Texas Junior College does not have or maintain student housing for the Del Rio campus.

V. STUDENT RESPONSIBILITY PROGRAM

The cooperation, involvement, and personal support of students in a campus safety program are crucial to the success of the program. Students must assume responsibility for their own personal safety and security of their personal belongings by taking simple, common sense precautions.

- Always be aware of your surroundings and the people around you.
- Never leave your books, backpacks, or belongings unattended even for a moment.
- Always lock and secure your vehicle and remove all valuables from sight of a thief. It takes less than fifteen seconds to break a window on a vehicle and steal property from the interior. Vehicle burglary is a common but preventable offense. Hide your valuables from sight. If they can't see it, they won't steal it. If vehicle burglars can't find easy pickings they will go somewhere else (off campus).
- Mark your personal property with an identification number or name.
- Report suspicious persons or activity to SWTJC staff or to police.

VI. EMPLOYEE NOTICE

The SWTJC Police feel that almost every violation committed on campus is preventable. As an employee, you are in and around campus buildings several hours of each day. These violations could be greatly reduced if you would develop a few security habits that could safeguard both your personal safety and SWTJC property. The following information is passed on for your consideration.

- Lock your door or your desk when you leave the room, even if you will only be gone briefly. It takes approximately eight seconds for someone to enter an unlocked room and remove your property or SWTJC property. You are responsible for securing and locking your classroom or office and turning off the lights and air conditioning (if applicable) at the end of the day.
- Do not loan keys to anyone. A friend can lose or misplace your keys long enough for the wrong person to use them. Someone may take the keys and have duplicates made.
- If you possess a security key to a specific room, storage or lab area, make sure that the door is locked when you leave.
- Watch for suspicious persons who have no business in your area. If you see a suspicious person loitering or acting strange, get a good physical description and notify the police immediately.
- Be familiar with the area to which you are assigned. If you notice any burned out lights or a safety or security hazard report it to the main office or to maintenance.
- If you observe some stranger carrying equipment in boxes, obtain a good physical description and any vehicle description. Notify the administration or the police.

Please feel free to contact the SWTJC Police by calling 7333 on campus or (830) 591-7333 from off campus. During business hours, the college switchboard 278-4401 or (0) can contact us by radio. After hours, the Uvalde area dispatcher (278-9147) can contact us 24 hours a day. Tell the Uvalde dispatcher you need them to contact the SWTJC police.

VII. LAWS CONCERNING ALCOHOLIC BEVERAGES ON CAMPUS

Southwest Texas Junior College prohibits the possession or consumption of any type of alcoholic beverage on any property own or used by SWTJC by any person of any age (passed by the governing board of directors of Southwest Texas Junior College). This regulation also applies to alcoholic beverages in vehicles on the SWTJC campus. Violators of this regulation face a fine of up to \$200.

In addition to the above, no person under the age of 21 may possess, consume, or purchase an alcoholic beverage (Texas state laws). Penalties for these offenses include fines and mandatory suspension of the violator's driver license for up to six months.

VIII. TEXAS LAWS CONCERNING THE POSSESSION OF CONTROLLED SUBSTANCES

Texas law dictates that all penalties for state drug law violations shall carry enhanced penalties for offenses that occur on campuses of an institute of higher education (college campus). SWTJC will, in addition, impose severe administrative sanctions against all persons convicted of violation of state drug laws. The federal government has legislation pending that will cancel all federal student loans and grants to persons convicted of drug law violations whether those violations occurred on or off campus.

IX. DRUG AND ALCOHOL ABUSE EDUCATION PROGRAMS

The Student Assistance Program at SWTJC provides information or help for those with a drinking or drug abuse problem. This program is supervised by the college nurse (RN). A separate brochure explaining this program is given to every student at orientation.

X. TEXAS AND SWTJC TOBACCO LAWS

Texas law prohibits persons under the age of 18 from buying, using, or possessing any tobacco product (cigarettes, cigars, chewing tobacco, snuff, etc.) unless they are in the presence of their adult parent, legal guardian, or adult spouse. Penalties for this offense may include fines up to \$500.

SWTJC policy prohibits the use of tobacco products in any building on the SWTJC campus.

XI. POSSESSION OF WEAPONS

The possession of a firearm (handgun, rifle, or shotgun), illegal knife, club, or prohibited weapon (as defined by the Texas Penal Code 46.05) on any SWTJC campus is a felony. Persons with concealed carry permits are not allowed to possess firearms on any SWTJC campus. In addition, fireworks, explosives, and lethal weapons are also prohibited on any SWTJC campus.

XII. SEXUAL ASSAULT POLICIES AND PROCEDURES

In accordance with the Higher Education Amendments of 1992 (Public Law 102-325) Southwest Texas Junior College promotes the reporting of all sex crime violations and outlines procedures to facilitate the reporting of all alleged violations. It is important that all students, faculty, and staff are aware of these policies and procedures.

- If you are a victim of, or are aware of a sexual assault on campus, immediately call the Del Rio Police Department and the SWTJC Police Department and report the incident. Southwest Texas Junior College has a staff team, composed of counselors, medical personnel and police that will investigate this type of crime and provide assistance to the victim. Incidents occurring off campus will be investigated by the law enforcement agency having jurisdiction. You are still encouraged to report to SWTJC Police so that our medical and counseling staff can assist you, and so that the SWTJC Police Department can assist you in dealing with the local law enforcement agency.
- Practice being observant so that if you are a victim of sexual assault, you will be better able to identify the assailant.
- If you are a victim of sexual assault, don't change clothes or take a bath or shower. All physical evidence, including seminal fluids, hair, blood, and scrapings of skin samples from under the victim's nails are needed and are used in court. Physical evidence is extremely important in court. Please go to the emergency room to be checked by a physician.
- You have the option to notify the local law enforcement agency if you are off campus. You may also notify the SWTJC Police, or if you prefer, notify a counselor, the college nurse, or the college administration. Texas laws allows a victim to use a pseudonym (a court assigned fictitious name) in court instead of their real name. Your name can be kept out of public records and the news.
- The Southwest Texas Junior College administration will, if reasonably possible, alter the academic schedule of a victim after an alleged sexual offense. Counseling sessions will be made available for the victim.
- Disciplinary action will be taken immediately. This action could result in the attacker being criminally charged or suspended and not allowed on campus until a hearing is held, or if found guilty, barred from the campus and not being allowed to register.
- The procedures for on campus disciplinary action would be the same as those outlined in the Student Handbook for any alleged violation of the Student Code of Conduct.

XIII. CRIME STATISTICS- REPORTED INCIDENTS AT SWTJC – DEL RIO*

| Category | 2001 | 2002 | 2003 |
|-------------------------------------|-------------|-------------|-------------|
| Murder | | | |
| Murder & Non-negligent Manslaughter | 0 | 0 | 0 |
| Negligent Manslaughter | 0 | 0 | 0 |
| Robbery | 0 | 0 | 0 |
| Aggravated Assault | 0 | 0 | 0 |
| Non-Aggravated Assault | 0 | 0 | 0 |
| Forcible Sex Offenses | 0 | 0 | 0 |
| Non-Forcible Sex Offenses | 0 | 0 | 0 |
| Larceny – Theft | 4 | 1 | 0 |
| Motor Vehicle Thefts | 0 | 0 | 0 |
| Arson | 0 | 0 | 0 |
| Burglary of a Motor Vehicle | 0 | 0 | 0 |
| Burglary of a Building or Structure | 0 | 0 | 0 |
| Hate Crimes | 0 | 0 | 0 |
| Drug Law violations | 0 | 0 | 0 |
| Weapon Law Violations | 0 | 0 | 0 |
| Liquor Law Violations | 0 | 0 | 0 |

*Note: The above statistics are for the Del Rio Campus of Southwest Texas Junior College. SWTJC does not maintain resident halls at the Del Rio campus. Prior to 1998 statistics for all SWTJC campuses were combined in the Uvalde SWTJC Safety and Security Report. Separate reports are now published for each individual SWTJC campus. Copies of all reports can be obtained at the Uvalde offices of Southwest Texas Junior College.