

CABINET MEETING
December 2, 2020

	AGENDA ITEM	NOTES
1.	President	SWTJC Board of Trustees' December meeting agenda
2.	VP Academic Affairs	Curriculum Committee Recommendation
3.	VP Student Services	
4.	VP Finance	

5.	VP Eagle Pass Campus	
6	VP Administrative Services <i>"Be yourself. Who else is better qualified?"</i> Frank J. Giblin	Re Open Committee Report Social events-Spring 2021?
7.	VP Del Rio Campus	
8.		

CABINET MEETING OF
SOUTHWEST TEXAS JUNIOR COLLEGE

December 2, 2020

The Cabinet members of Southwest Texas Junior College met December 2, 2020 via Zoom

Cabinet members present were:

Dr. Hector Gonzales, President
Dr. Mark Underwood, Vice President of Academic Affairs
Margot Mata, Vice President of Student Services
Anne Tarski, Vice President of Finance
Derek Sandoval, Vice President of Administrative Services
Gilbert Bermea, Vice President of the Eagle Pass Campus
Connie Buchanan, Vice President of the Del Rio Campus

1. President
 - a. SWTJC Board of Trustees' December meeting agenda
2. Vice President – Academic Affairs
 - a. Curriculum Committee Recommendation – fee changes to nursing class-pending information on total tuition for nursing students per semester before we approve the change
 - b. SACS~COC Virtual Conference begins Friday
 - c. Update on Eagle Pass Contract with City - training
 - d. Question on reporting faculty absences
 - e. Need for final exam schedule for future semesters
3. Vice President – Student Services
 - a. Revisiting the holistic advising processes
 - b. Cares Act Update
 - c. Testing Center Update – working on in person testing in Del Rio (in planning stage)
 - d. SSS and Upward Bound reporting update
 - e. Student Support Center – monitoring IAP and disability services
 - f. Student Life adding video content
 - g. PTK trash pick up scheduled for December 10th, Partnering with County and TXDOT – will clean up river bed at Fri at Garner Field Road crossing
 - h. Enrollment Update
4. Vice President – Finance
 - a. Audit Report being printed
 - b. Cares Act revised budget
5. Vice President – Eagle Pass
 - a. No Update

6. Vice President – Administrative Services

“Be yourself. Who else is better qualified?”

Frank J. Giblin

- a. Re-open report – 6 positive faculty/staff plus exposures
- b. Social events – Spring 2021?

7. Vice President – Del Rio

- a. Storage shed delivered and installed – lawn equipment
- b. Request for in person testing on campus – max 8 students, begin in January
- c. Del Rio Chamber – Christmas cards along Veterans Boulevard

CABINET MEETING
December 9, 2020

	AGENDA ITEM	NOTES
1.	President	
2.	VP Academic Affairs	
3.	VP Student Services	
4.	VP Finance	

5.	VP Eagle Pass Campus	
6	VP Administrative Services <i>"By the time the games came along, they just became memorized exhibitions of brilliance."</i> John Wooden	Re Open Report Hubbard Hall - Architect
7.	VP Del Rio Campus	
8.		

CABINET MEETING OF
SOUTHWEST TEXAS JUNIOR COLLEGE

December 9, 2020

The Cabinet members of Southwest Texas Junior College met December 9, 2020 via Zoom

Cabinet members present were:

Dr. Hector Gonzales, President
Dr. Mark Underwood, Vice President of Academic Affairs
Margot Mata, Vice President of Student Services
Anne Tarski, Vice President of Finance
Derek Sandoval, Vice President of Administrative Services
Gilbert Bermea, Vice President of the Eagle Pass Campus
Connie Buchanan, Vice President of the Del Rio Campus

1. President
 - a. SWTJC Board of Trustees' December meeting
 - b. Spring Enrollment numbers update

2. Vice President – Academic Affairs
 - a. Update on SACS~COC conference
 - b. Update on THECB Desk Review
 - c. Disruptions to Tech Programs due to COVID-19
 - d. Update on Tech Faculty positions
 - e. Update on Estudios report on faculty – will assist in load and schedule development
 - f. Update on Student Surveys

3. Vice President – Student Services
 - a. Update on Financial Aid
 - b. Added features on Estudios
 - c. Student Planning for high school students – behind schedule
 - d. Success Center update
 - e. Update from Crystal City and Pearsall

4. Vice President – Finance
 - a. Update on Nelnet (payment plans) options to expand plans for multiple semesters
 - b. Payment Holds back on, use TPEG monies to assist students
 - c. New collection agency – Concern – procedure for Workforce students to acknowledge the possibility of referral to collection agency
 - d. Cares Acts meeting this afternoon on budget

5. Vice President – Eagle Pass
 - a. Reviewed COVID-19 protocols at Tech Center – student/faculty following protocols
 - b. Facilities – working on landscaping at Building E
 - c. Meeting with Advisors – booked with appointments – lagging from last year totals

6. Vice President – Administrative Services

“By the time the games came along, they just became memorized exhibitions of Brilliance”

John Wooden

- a. Re-open report – Cases impacting the college are on the rise
- b. Board laptop updates
- c. Hubbard Hall – Architect RFQ

7. Vice President – Del Rio

- a. Trimming palm trees on Thursday
- b. Perkins book pick up going smoothly
- c. Christmas signs will be installed today
- d. Finals ongoing