

# Air Conditioning & Refrigeration Technology

## Advisory Committee Meeting Minutes

2017 - 2018

<b>CHAIRPERSON:</b> Tony Morales		
<b>MEETING DATE:</b> November 15, 2017	<b>MEETING TIME:</b> 11:00 AM	<b>MEETING PLACE:</b> MSC – Bluebonnet
<b>RECORDER:</b> Vanessa Verjan		<b>PREVIOUS MEETING:</b> November 6, 2016

### MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Cardoza, Rafael R&D Air Conditioning	Hernandez, Dennis Spurgers Air Conditioning	Juarez, Michael Spurgers Air Conditioning
Morales, Tony Leinweber Services	Padilla, Nestor Condition Air	Ramirez, Jaime Condition Air
Ruiz, Adrian Tony's Ac & Heating	Ruiz, Tony Tony's Ac & Heating	Shimp, Sam Shimp Enterprise
Sifuentes, Abel Leinweber Services	Sprenger, Jared Morrison	Webber, Mark Leinweber Services
Zamora, Daniel R&D Air Conditioning		

### OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Flores, Lee SWTJC A/C & Ref. Instructor	Flores, Richard SWTJC A/C & Ref. Instructor	Fernandez, Luis Division Chair
Ruiz, Luis CTE Counselor	Sanchez, Damacio Outreach Coordinator	Verjan, Vanessa Administrative Assistant

### AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:04 AM. Administration, Faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Tony Morales
Appointment/Continuation of New Chairperson	Sam Shimp motioned to keep Tony Morales as chairperson. Mark Webber seconded the motion. All in favor. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Luis Fernandez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended.  It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations.  **Guidelines were included in packet**	Luis Fernandez
Reading & Approval of Minutes	Everyone read the minutes. Mark Webber motioned to approve the minutes; seconded by Tony Morales. All in favor. Minutes were approved without any	Richard Flores

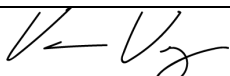
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	changes.	
Old Business:	None.	
Continuing Business:	None.	
New Business:		
1. Review of Technical Programs Dashboard/Comparison of Fall 2016 to Fall 2017 Enrollment	<p>Dashboard information, the following is uncertified data:                      Fall 2016: 14 first time students.                      Fall 2016: 36 overall enrollment.                      Fall 2017: 38 first time students.                      Fall 2017: 68 overall enrollment.</p> <p>Luis Fernandez informed everyone that enrollment has increased because of Del Rio Dual Credit</p>	Richard Flores
2. Current State of Program	Mr. Flores shared that for this semester he is stressing more on refrigeration for the 2 <sup>nd</sup> year students.	
3. Retention Strategy/Future Plans	Richard Flores informed the committee that it has been a year since 4DX has been implemented. The college as a whole is working to increase and retain students, as well as increase graduation. The AC department is working on strategies to retain students that are enrolled in the program.	
Curriculum Decisions:	None.	
Discussion/Other:	<p>Mark Webber shared that the inverter technology and compressor what to look forward into the future.</p> <p>Tony Morales mentioned to the committee that everything is going digital.</p> <p>Committee discussed on the replacement for 22.                      Suggestions were:</p> <ul style="list-style-type: none"> <li>• RS44</li> <li>• 422B</li> <li>• R53</li> </ul> <p>Sam Shimp brought up the topic of the importance of air quality that flows into the vents.</p> <p>Adrian Ruiz shared the importance of customer service, and how he has learned from his father. Many of the younger generation don't seem to understand the importance of customer service (communication and build a relationship).</p> <p>Mark Weber talk about educating customers on air quality.</p> <p>Other Discussion Topics</p> <ul style="list-style-type: none"> <li>• Homeowners purchasing AC Units online</li> <li>• Insurance on Furnace</li> </ul>	
Adjournment	Motion to adjourn was made by mark Webber; seconded by Daniel Zamora. All in favor, meeting was adjourned at 11:52 PM	Committee

**\*Lunch was provided\***

RECORDER SIGNATURE: 	DATE:	NEXT MEETING: Fall 2018, unless otherwise notified.
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