

Automotive Technology

Advisory Committee Meeting Minutes

2018 - 2019

CHAIRPERSON: Troy Jones		
MEETING DATE: October 24, 2018	MEETING TIME: 12:00 PM	MEETING PLACE: MSC – Bluebonnet
RECORDER: Vanessa Verjan		PREVIOUS MEETING: October 26, 2017

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Briseño, Richard Auto Zone	Cardenas, Ozzy NAPA	Cardona, Anita Cardona's Automotive
Cardona, Issac Cardona's Automotive	Cardona, Josue Cardona's Automotive	Gonzalez, Andy Andy Express
Guerrero, Jovoni Atkison	Lopez, Gabriel	Loredo, Jose Andy Express
Mariscal, Joe Mariscal Trucking	Martinez, Johnny Atkison	Puente, Acindo Mariscal Trucking
Salinas, Gus NAPA	Zamora, John Auto Zone	

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Cano, Raul Automotive Instructor	Lopez, Miguel Automotive Instructor – Dual Credit	Ramos, Carlos Automotive Instructor
Connie Silva Outreach Coordinator	Vargas, Danny Lab Assistant	Verjan, Vanessa Administrative Assistant Applied Sciences/Liberal Arts

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 12:13 PM. Administration, faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Carlos Ramos
Appointment/Continuation of New Chairperson	Joe Mariscal nominated Troy Jones to continue to be chairperson. Isaac Cardona seconded the motion; All in favor. Motion carried by acclamation. Issac Cardona will lead the meeting in the absence of Troy Jones.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Vanessa Verjan explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program	Vanessa Verjan

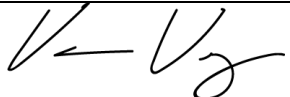
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	improvement suggestions, and representing the needs of students from special populations. **Guidelines were included in packet**	
Reading & Approval of Minutes	Everyone read the minutes. Issac Cardona motioned to approve; Joe Mariscal seconded the motion. All in favor – Minutes were approved without any changes.	Committee
Old Business:	<ol style="list-style-type: none"> 1. Currently transitioning and implementing MindTap, DATO online training software. 2. Planning to acquire Evaporative emission smoke emission 	Carlos Ramos
Continuing Business:	None.	
New Business:		
<ol style="list-style-type: none"> 1. Review of Technical Programs Dashboard/Comparison of Fall 2017 to Fall 2018 Enrollment 1. Automotive Brake Flush 2. Identifix Software 	<p>Dashboard information: Fall 2017 first time students: 20 Fall 2017 program enrollment: 61 Fall 2018 first time students: 13 Fall 2018 program enrollment: 55</p> <p>Carlos Ramos shared that there are students from ages 18 to 55 in the program.</p> <p>Carlos Ramos was introduced to the new brake flush and Refill Machine. Mr. Ramos was impressed and will be looking into this equipment to have for the program.</p> <p>Identifix is a software that identifies the problem, and provides the procedure and test sequence.</p>	
Curriculum Decisions:	None.	
Discussion/Other:	<p>Discussion: Carlos informed committee members that the second year students will intern at a business to learn real world scenarios.</p> <p>Joe Mariscal asked if the students are learning the new Freon. Mr. Ramos answer that the program is currently using the 134 but is looking into the 123YF. Mr. Ramos added that he needs the new equipment to use the Freon that was release.</p> <p>Mr. Ramos shared that Mr. Fernandez is working on a grant to purchase new equipment needed for the program.</p>	
Adjournment	Motion to adjourn was made by Joe Mariscal. Seconded by Richard Briseño. All in favor, meeting was adjourned at 12:57 PM.	

Lunch was provided

RECORDER SIGNATURE: 	DATE:	NEXT MEETING: Fall 2019, unless otherwise notified.
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