

# Child Development

## Advisory Committee Meeting Minutes

### 2018 - 2019

|  |                                  |   |
|--|----------------------------------|---|
| <b>CHAIRPERSON:</b><br>Nadia Ochoa       |                                  |   |
| <b>MEETING DATE:</b><br>November 5, 2018 | <b>MEETING TIME:</b><br>11:00 AM | <b>MEETING PLACE:</b><br>Bluebonnet Room, MSC |
| <b>RECORDER:</b><br>Vanessa Verjan       |                                  | <b>PREVIOUS MEETING:</b><br>October 30, 2017  |

### MEMBERS PRESENT:

| Name and Business  | Name and Business  | Name and Business                                  |
|--|--|--|
| Aviles, Patsy<br>New Hope Daycare                                    | Cervantes, Marisa<br>MRG Workforce                       | Chisium, Jean Ann<br>St. Philip's Episcopal Church |
| Correa, Geniva<br>Child Care Licensing                               | Garcia, Azalia<br>CDI Education Manager                  | Gonzalez, Griselda                                 |
| Hernandez, Gladys<br>Kountry Klub Daycare Center                     | Johnston, Jayme<br>Bluebonnet Children's Advocacy Center | Juarez, Sonia<br>CDI – Uvalde Center               |
| Keller, James<br>CDI – Regional Director                             | McNeil, Velma<br>Kids Are First Head Start               | Ochoa, Nadia<br>Kids Are First Head Start          |
| Salazar, Linda<br>Kickapoo Traditional Tribe of TX Child Care Center | Wilson, Dr. Tim<br>Sul Ross RGC                          | Ybarra, Sulema<br>New Hope Daycare                 |

### OTHERS PRESENT:

| Name and Title   | Name and Title                        | Name and Title  |
|--|---------------------------------------|---|
| Chapoy, Christine<br>Powers & Kirchner Child Development       | Compton, Lorie<br>Instructor          | Ruiz, Luis<br>CTE Counselor   |
| Suarez, JJ<br>Division Chair of Allied Health & Human Services | Silva, Connie<br>Outreach Coordinator | Verjan, Vanessa<br>Administrative Assistant of Applied Science/Liberal Arts |

### AGENDA/MINUTES:

| Agenda Item   | Action/Discussion/<br>Information   | Responsibility |
|---|---|----------------|
| Meeting to Order/Welcome Remarks & Introductions:             | Meeting was called to order at 11:26 AM. Administration, Faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.  | JJ Suarez      |
| Appointment/Continuation of New Chairperson                   | Jayme Johnston nominated Chris Gonzalez to be chairperson. Seconded by Amelia Nava. All in favor; Motion carried by acclamation.  | Committee      |
| SWTJC Technical Programs Advisory Committee Guidelines Review | JJ Suarez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended.<br>It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations.<br>**Guidelines were included in packet** | JJ Suarez      |

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| <p>Reading &amp; Approval of Minutes</p> | <p>Everyone read the minutes.<br/>Nadia Ochoa motioned to approve; Azalia Garcia seconded the motion.<br/>All in favor – Minutes were approved without any changes.</p>  | <p style="color: red;">Committee</p>     |
| <p>Old Business:</p>                     | <p><b>1. Review of Technical Programs Dashboard</b><br/>           First time enrollment students 2017: 15<br/>           All Students during semester 2017: 106<br/>           Total Degrees Awarded 2017:18<br/>           Total Certificates Awarded 2017: 19</p> <p>Lories shred with the committee that she lost a few students from the program, but us working on reconnecting with those students.</p> <p><b>2. Changes in Child Care Licensing Regulations<br/>           Child Care Licensing rules in Texas Administration Code under Title 40, Part 19.</b></p> <p>Chapter 745, rules that clarify general licensing procedures essential to the regulation of all child-care operations and some residential child-care minimum standard rules.</p> <p>Subchapter O, rules for independent court-ordered adoption evaluations.</p> <p>Subchapter P, rules for day care administrator’s credential program.</p> <p><u>Day Care Rules</u><br/>           Chapter 743, minimum standards/rules for shelter care programs.</p> <p>Chapter 744, minimum standards/rules for school-age and before or after-school programs.</p> <p>Chapter 746, minimum standards/rules for licensed child-care centers.</p> <p>Chapter 747, minimum standards/rules for registered and licensed child-care centers.</p> <p><u>24-Hour Residential Care Rules</u><br/>           Chapter 748, minimum standards/rules for general residential operation.</p> <p>Chapter 749, minimum standards/rules for child-placing agencies.</p> <p>Chapter 750, minimum standards/rules for independent foster homes.</p> | <p style="color: red;">Lorie Compton</p> |
| <p>Continuing Business:</p>              | <ol style="list-style-type: none"> <li>1. Instructors are continuing to find old students and get them re-enrolled in college.</li> <li>2. Instructors informs students of local childcare centers</li> </ol>  | <p style="color: red;">Lorie Compton</p> |

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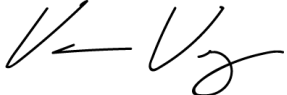
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|                       | <p>who are hiring and where to look for employment.</p> <p>3. Changes in Child Care Licensing Regulations<br/>Chapter 746 Child Care Centers<br/>Update Training Requirements, particular in relating to First Aid and CPR:</p> <ul style="list-style-type: none"> <li>• Personal Records</li> <li>• Minimum Qualifications</li> <li>• Professional Development</li> <li>• Field Trips</li> <li>• Get Well Care Program</li> </ul> <p>Rules Changes Adopted and Effective October 8, 2018.</p>  |               |
| New Business:         | <p><a href="#">Review of Technical Programs Dashboard</a><br/>First time enrollment students 2017: 26<br/>All students during semester 2017: 106<br/>First time enrollment students 2018: 14<br/>All students during semester 2018: 95</p> <p>Total Degrees Awarded 2018: 9<br/>Total Certificates Awarded 2018: 20</p>   | Lorie Compton |
|                       | <p><a href="#">New Business</a></p> <ol style="list-style-type: none"> <li>1. Instructor is working with Dr. Timothy Wilson to ensure there is an easy transfer path to Sul Ross State University RGC, for students wishing to continue with their bachelor's degree.</li> <li>2. Child Development is on-board with Dual Credit. Students would be able to graduate High School with a certification in Child Development and then continue at SWTJC to receive their A.A.S in Child Development.</li> </ol>   | Lorie Compton |
| Curriculum Decisions: | None.   |               |
| Discussion/Other:     | <p><a href="#">Discussion:</a><br/>Board member Jeanette emphasized the importance of helping students receive their CDA certification.</p> <p>Azalia Garcia followed up to see if a special needs course is offered to the students. Lorie Compton replied that she is teaching this course online.</p> <p>Mrs. Garcia shared with Lorie to notify the organizations when students are searching for employment.</p> <p>Dr. Wilson discussed looking for other colleges with Child Development classes to transfer.</p> <p>Nadia Ochoa informed the committee that her organization reserves funds for their employees to certify them with a C.D.A.</p> <p>Discussion Topics:</p> <ul style="list-style-type: none"> <li>• Leadership Classes for students</li> <li>• Behavioral</li> <li>• Grants that provided C.D.A</li> </ul> |               |

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| Adjournment | Motion to adjourn was made by Amelia Nava. Seconded by Dr. Timothy Wilson.<br>All in favor, meeting was adjourned at 12:22 PM. | Committee |
|-------------|--|-----------|

**\*Lunch was provided\***

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| RECORDER SIGNATURE:  | DATE:<br>November 15, 2018 | NEXT MEETING:<br>Fall 2019, unless otherwise notified. |
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