

# Automotive Body Technology

## Advisory Committee Meeting Minutes

2016 - 2017

<b>CHAIRPERSON:</b> Troy Jones		
<b>MEETING DATE:</b> November 1, 2016	<b>MEETING TIME:</b> 11:00 AM	<b>MEETING PLACE:</b> MSC – Bluebonnet
<b>RECORDER:</b> Vanessa Verjan		<b>PREVIOUS MEETING:</b> October 22, 2015

### MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Esquivel, Drew Cowboy's	Garza, Daisy O' Reilly Auto Parts	Garza, Jaime Rubens Collision Repair
Hernandez, Gus Premier Collision	Jones, Troy O'Reilly Auto Parts	Rodriguez, J.R. Premier Collision
Talley, Corey Gilberts Body Shop		

### OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Aviles, John Auto Body Tech Instructor	Buchanan, Connie Division Chair for BITS	Lopez, Miguel SWTJC Instructor
Ramos, Carlos SWTJC Instructor	Ruiz, Luis R. CTE Counselor	Torres, Michelle Outreach Director
Verjan, Vanessa Administrative Assistant	Zamarripa, Miguel Instructor	Bueno, Othoniel Student
Gomez, Kasandra Student	Jaime, Jacob Student	

### AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 12:22 PM. Administration, faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	John Aviles
Appointment/Continuation of New Chairperson	Troy Jones volunteered to be chairperson. Seconded by Gus Hernandez. All in favor. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Connie Buchanan explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended.  It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations.  **Guidelines were included in packet**	Connie Buchanan
Reading & Approval of Minutes	Everyone read the minutes. Corey Talley motioned to approve; Jaime Garza seconded the motion.	Committee

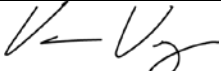
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	All in favor – Minutes were approved with no changes.	
Old Business:	None.	
Continuing Business:	None.	
New Business:		
Review of Technical Programs Dashboard/Comparison of Fall 2015 to Fall 2016 Enrollment	<p>Dashboard information:            Fall 2015 First time students: 11            Fall 2015 Program enrollment: 33            Fall 2016 First time students: 6            Fall 2016 Program enrollment: 32</p> <p>John Aviles informed the committee members that the college has implemented 4DX (4 Disciplines of Execution). The goal of 4DX is to increase student retention from one year to the second year. Each week we will meet with one student and explain the benefits of receiving their two-year degree. John Aviles added that some of these students have not received their certificate because they have not taken a COLS class.</p>	John Aviles  John Aviles
Curriculum Decisions:	None.	
Discussion/Other:	<p><u>Discussion:</u>            Troy Jones asked if COLS was taught in 2013-2014. Mr. Aviles: Yes, this was offered at that time, it was just taught differently and has evolved over time.</p> <p>J.R. Rodriguez asked if the students have been exposed to aluminum. Mr. Aviles responded no, the students have not been exposed to aluminum.</p> <p>Committee members discussed about self-piercing tool.</p> <p>Juan Aviles shared that he is trying to get respiratory supplies for the students, the purifying air with battery packs.</p> <p>Juan Aviles discussed the importance of dedicated tools. For example, if you use a tool on Steel and then use the same tool on aluminum it will corrode the aluminum.</p> <p>J.R. informed the committee about collision management. Collision management is when a vehicle gets impact from an accident, it will help the driver from feeling the complete hit.</p> <p>Juan Aviles shared that NAPA might want to use the SWTJC facility for training.</p>	Troy Jones  J.R. Rodriguez  Mr. Aviles
Adjournment	<p>Motion to adjourn was made by Troy Jones; seconded by Daisy Garza.</p> <p>All in favor, meeting was adjourned at 1:08 PM.</p>	Committee

**\*Lunch was provided\***

RECORDER SIGNATURE: 	DATE: November 1, 2016	NEXT MEETING: Fall 2017, unless otherwise notified.
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