

Automotive Body Technology

Advisory Committee Meeting Minutes

2015 - 2016

CHAIRPERSON: Ruben Ibarra		
MEETING DATE: October 22, 2015	MEETING TIME: 11:00 PM	MEETING PLACE: MSC – Bluebonnet
RECORDER: Vanessa Verjan		PREVIOUS MEETING: October 28, 2014

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Alvarez, Israel Rubens Collision	Garcia, Martin Gilberts Bodyshop	Gonzalez, Eduardo Premium Pain and Body
Hernandez, Gus Premier Collision	Jones, Troy O'Reilly Auto Parts	Martinez, Jordan Cowboys Collision
Rodriguez, J.R. Premier Collision	Sanchez, Romeo O'Reilly Auto Parts	Talley, Corey Gilberts Bodyshop
Vasquez, Marisol O'Reilly	Ybarra, Ruben Ruben's Collision Repair	Zamarripa, Miguel Cowboy's Auto Collision Repair

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Aviles, John Auto Body Tech Instructor	Buchanan, Connie Division Chair for BITS	Lopez, Miguel SWTJC Instructor
Ramos, Carlos SWTJC Instructor	Sanchez, Damacio Outreach Coordinator	Verjan, Vanessa Administrative Assistant

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:44 a.m. Administration, faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	John Aviles
Appointment/Continuation of New Chairperson	Ruben Ibarra volunteered to continue to be chairperson. All in favor. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	Connie Buchanan explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations. **Guidelines were included in packet**	Connie Buchanan
Reading & Approval of Minutes	Everyone read the minutes. Ruben Ibarra motioned to approve; Eduardo Gonzalez seconded the motion. All in favor – Minutes were approved with no changes.	Committee

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Old Business:	None.	
Continuing Business:	None.	
New Business:		
Review of Technical Programs Dashboard/Comparison of Fall 2013 to Fall 2014 Enrollment	<p>Dashboard information: Fall 2013 First time students: 11 Fall 2013 Program enrollment: 32 Fall 2014 First time students: 11 Fall 2014 Program enrollment: 29</p> <p>There are two female students in the program, one of the students is in the first year and the other is in the second year.</p> <p>This year, we have students from Eagle Pass, Del Rio, Sabinal, Hondo, Carrizo Springs, Uvalde, and Leakey.</p> <p>Mr. Aviles explained the degree plan for the Auto Body Technology Program.</p>	John Aviles
Curriculum Decisions:	None.	
Discussion/Other:	<p><u>Discussion:</u> ASC is a third party test that the students take.</p> <p>Mr. Aviles attended a new training on all the new sensors and airbags being installed on new vehicles.</p> <p>P pages are Procedures made by different companies with explanation on how long it will take someone to repair a part of the vehicle, and what is necessary to repair.</p> <p>Ruben Ibarra talked about the importance of learning how to create quotes.</p> <p>When students from the Auto Body Program go buy their tools from O'Reilly's, they will receive a student discount.</p>	John Aviles
Adjournment	<p>Motion to adjourn was made by Ruben Ibarra; seconded by J.R. Rodriguez. All in favor, meeting was adjourned at 12:15 p.m.</p>	Committee

Lunch was provided

RECORDER SIGNATURE:	DATE:	NEXT MEETING: Fall 2016, unless otherwise notified.
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