

Child Development

Advisory Committee Meeting Minutes 2015-2016

CHAIRPERSON: Gina Stocks		
MEETING DATE: October 29, 2015	MEETING TIME: 11:00 AM	MEETING PLACE: Bluebonnet Room, MSC
RECORDER: Vanessa Verjan		PREVIOUS MEETING: November 24, 2014

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Aguilar, Petra Kids Connection	Aviles, Pat New Hope Daycare	Castillo, Gracie TMC
Juarez, Sonia TMC	Kirkham, Carol Sul Ross RGC	Leal, Velma TMC
Rodriguez, Laura TMC	Santa Cruz, Robert TMC	Studer, Sharon A Childs Day
Williams, Garcia Sul Ross RGC	Wilson, Dr. Tim Sul Ross RGC	Ybarra, Sulema New Hope Daycare

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Betty, Lorie Instructor	Chapoy, Christine Powers & Kirchner Child Development	De Hoyos, Elsa Counselor
Garcia, Amada Professional Development Officer	Guzman, Johnny Dean of Applied Science	Sanchez, Cheryl Dean of Liberal Arts
Suarez, JJ Division Chair of Allied Health & Human Services	Verjan, Vanessa Administrative Assistant of Applied Science/Liberal Arts	

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:19 AM. Administration, Faculty and guests (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Lorie Betty
Appointment/Continuation of New Chairperson	Sonia Juarez nominated Sharon Studer to be chair person. Seconded by Carol Kirkham. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	JJ Suarez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations. **Guidelines were included in packet**	JJ Suarez
Reading & Approval of Minutes	Everyone read the minutes. Laura Rodriguez motioned to approve; Carol Kierkham	Sharon Studer

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	<p>seconded the motion. All in favor – Minutes were approved without any changes.</p>	
<p>Old Business:</p> <p>1. HEB Read 3 Program</p> <p>2. Free education Websites</p>	<p>The Child Development program will continue to partner with H.E.B for the Read 3 program.</p> <p>A list was handed out of free websites for teachers to utilize</p> <p><u>List of sites</u></p> <ul style="list-style-type: none"> • www.cengage.com • www.sparklebox.co.ur • www.twinkl.co.ur • www.storylineonline.net • www.youtube.com • www.abcya.ya • www.starfall.com • www.classdojo.com • www.pinterest.com • http://classroom.4teachers.org/ • www.cdc.gov • www.naeyc.org • www.choosemyplate.gov 	Lorie Betty
Continuing Business:	None.	
New Business:	<p><u>Review of Technical Programs Dashboard</u></p> <p>First time enrollment students 2014: 34 All students during semester 2014: 149 First time enrollment students 2015: 21 All students during semester 2015: 122</p> <p>Lorie Betty can email the members to inform them about students that are looking for internships.</p>	Lorie Betty
1. Licensure/Certificates	<p>The following are examples of licenses or certificates that facilities are looking for in employees.</p> <ul style="list-style-type: none"> • Food Handler is offered online and the cost for the certification is \$9.99 • Child abuse certification • Shaken Baby Syndrome, SIDS, and Brain Development are other certificates. 	Lorie Betty Sharon Studer Robert Santa Cruz
Curriculum Decisions:	None.	
Discussion/Other:	<p>Tim Wilson discussed the Child Development Bachelor’s Degree and informed everyone that the program started in 2013.</p> <p>Christine Chapoy asked if the Child Development students can go through a background check because it would help speed up the process when the students that are entering a job for their internship.</p> <p>Pat Aviles asked if the students can substitute, this in turn can help the students complete their hours for internship.</p> <p>Laura Rodriguez would like to know how the rural areas are</p>	Tim Wilson Christine Chapoy Pat Aviles Laurie Rodriguez

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	<p>reached. Lorie responded that they asked them to participate through SWTJC College Day and area high schools will contact Lorie to come visit to their schools.</p> <p>Sonia Juarez suggested contacting Tim Wilson and Lorie Compton to look for students that are interested in getting hired by daycare facilities.</p> <p>Lorie asked if TMC would come by to talk to the students and encourage them to work at their facility and also informed them of their benefits and incentives.</p>	<p>Sonia Juarez</p> <p>Lorie Compton</p>
Adjournment	<p>Motion to adjourn was made by Sulema Ybarra. Seconded by Graciela Castillo.</p> <p>All in favor, meeting was adjourned at 12:31 PM.</p>	Committee

Lunch was provided

RECORDER SIGNATURE:	DATE:	NEXT MEETING: Fall 2015, unless otherwise notified.
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