

Radiologic Technology

Advisory Committee Meeting Minutes 2015 - 2016

CHAIRPERSON: Ralph Gonzalez		
MEETING DATE: November 6, 2015	MEETING TIME: 11:00 A.M.	MEETING PLACE: MSC-Bluebonnet Room
RECORDER: Vanessa Verjan		PREVIOUS MEETING: October 10, 2014

MEMBERS PRESENT:

Name and Business	Name and Business	Name and Business
Conor, Tricia	Gonzalez, Ralph	Luna, Roberto
Moya, Juanita	Otto, Jeff	Perez, Armando

OTHERS PRESENT:

Name and Title	Name and Title	Name and Title
Clinebell, Bonnie Radiology Instructor	Silva, Connie Outreach Coordinator	Suarez, JJ Division Chair
Vanderlick, Denise Radiology Instructor	Verjan, Vanessa Administrative Assistant	

AGENDA/MINUTES:

Agenda Item	Action/Discussion/ Information	Responsibility
Meeting to Order/Welcome Remarks & Introductions:	Meeting was called to order at 11:30 A.M. Administration, Faculty and guest (committee members) introduced themselves. Everyone was thanked for attending the meeting.	Ralph Gonzalez
Appointment/Continuation of New Chairperson	Ralph Gonzalez will continue to be chairperson. Motion carried by acclamation.	Committee
SWTJC Technical Programs Advisory Committee Guidelines Review	JJ Suarez explained the guidelines/functions of the Advisory Committee. The committee must meet at least once a year and have a quorum present. However, contact with members throughout the year via e-mail, fax or phone is strongly recommended. It is imperative that SWTJC Technical Programs are aware of what it is that employers are looking for in the graduates, as well as keeping up with new technology, program improvement suggestions, and representing the needs of students from special populations. **Guidelines were included in packet for members**	JJ Suarez
Reading & Approval of Minutes	Everyone read the minutes. Jeff motioned to approve the minutes. Seconded by Trisha. All in favor – Minutes were approved without any changes.	Committee
Old Business:	Curriculum changes: The state mandated that all programs must be brought down to 60 hours. Changes to the Radiologic Technology degree plan: <ul style="list-style-type: none"> • The Psychology course was moved from the 	Bonnie Clinebell

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	<p>prerequisite and was replaced by EDUC 1100, which was mandated by the state.</p> <ul style="list-style-type: none"> • The grade point was changed from 2.5 to a 2.0 • Anatomy needs to be taken within five years if entering the Radiologic Technology Program • Varicella was added for one of the required vaccinations • CPR was changed to the American Heart Association • Changed the Clinic to Practicum <p>Bonnie Clinebell volunteered in May to be on the WECM committee. Ms. Clinebell had input as to what the state allows the program to teach.</p>																					
Continuing Business:	None																					
New Business:																						
Review of Technical Programs Dashboard/Comparison of Fall 2013 to Fall 2014 Enrollment	<p>Dashboard information page: 2015 First time student enrollment: 19 2015 Program overall enrollment: 19 2014 First time student enrollment: 0 2014 Program overall enrollment: 17</p> <p>Bonnie Clinebell provided a sheet with data of student enrollment, exam passing rates and employment statuses of graduate student.</p> <p>JJ Suarez shared with the committee that the Radiologic Technology Program is doing great. The state mandates that we must have 25 graduates within 5 years. This program excels with meeting the numbers of students graduating in those 5 years.</p>	<p>Bonnie Clinebell</p> <p>JJ Suarez</p>																				
<p>a. Class of 2015</p> <p>i. ARRT exam results</p>	<p>Class of 2015 had 19 students that enrolled. By the Spring semester the program lost one student (student failed procedures). In the Fall to Fall another student failed, completing 17 students that graduated for this cohort.</p> <table border="1" data-bbox="578 1461 1232 1598"> <tr> <th>ARRT Scores</th> <th>Cohort 4</th> </tr> <tr> <td>Mean Scaled Scores (1-99)</td> <td>79.9</td> </tr> <tr> <td>% Passed 1st attempt</td> <td>82% (14/17)</td> </tr> <tr> <td>% Passed Overall</td> <td>88% (15/17)</td> </tr> </table> <table border="1" data-bbox="578 1629 1232 1896"> <tr> <th>ARRT Section Scores (scale 1-10)</th> <th>Cohort 4</th> </tr> <tr> <td>Section A Radiation Protection</td> <td>8.2</td> </tr> <tr> <td>Section B Equipment Operation & Quality Control</td> <td>7.8</td> </tr> <tr> <td>Section C Image Production & Evaluation</td> <td>7.9</td> </tr> <tr> <td>Section D Radiographic Procedures</td> <td>8.0</td> </tr> <tr> <td>Section E Patient Care & Education</td> <td>8.1</td> </tr> </table>	ARRT Scores	Cohort 4	Mean Scaled Scores (1-99)	79.9	% Passed 1 st attempt	82% (14/17)	% Passed Overall	88% (15/17)	ARRT Section Scores (scale 1-10)	Cohort 4	Section A Radiation Protection	8.2	Section B Equipment Operation & Quality Control	7.8	Section C Image Production & Evaluation	7.9	Section D Radiographic Procedures	8.0	Section E Patient Care & Education	8.1	<p>Bonnie Clinebell</p> <p>Bonnie Clinebell</p> <p>Bonnie Clinebell</p>
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<p>ii. Employment</p>	<table border="1"> <tr> <th>Employment</th> <th>Cohort 4</th> </tr> <tr> <td>In Discipline</td> <td>16</td> </tr> <tr> <td>Other</td> <td>1</td> </tr> <tr> <td>Continuing Education</td> <td></td> </tr> <tr> <td>Unknown Status</td> <td>0</td> </tr> </table>	Employment	Cohort 4	In Discipline	16	Other	1	Continuing Education		Unknown Status	0	<p>Bonnie Clinebell</p>
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<p>b. Class of 2017</p> <p>i. Current enrollment</p> <p>ii. Number of applicants</p>	<p>There are currently 19 students in the Radiologic Technology Program.</p> <p>There were 44 complete applications, in addition 5 or 6 applications that were not fully completed.</p>	<p>Bonnie Clinebell</p>										
<p>c. Admission</p> <p>i. Entrance exam</p>	<p>Bonnie suggested having an entrance exam for students that are applying for the Radiologic Technology Program. Currently the Vocational Nursing and Registered Nursing Programs required the students to take this exam. Currently HESI and Elsevier have a web-based entrance exam. The Elsevier exam covers mathematics, reading comprehension, vocabulary, grammar, biology, chemistry, anatomy & physiology, and physics.</p> <p>JJ Suarez thinks having entrance exam is great, but further research needs to be done.</p> <p>JJ Suarez recommended having the students write out their essay the day they submit their application at the office.</p>	<p>Bonnie Clinebell</p> <p>JJ Suarez</p>										
<p>d. Clinic Issues</p> <p>i. Clinic documentation</p>	<p>With the clinic documentation, students cannot be compensated until they have a year working on the field.</p>	<p>Denise Vanderlick</p>										
<p>1. Revamping clinic forms</p>	<p>On the clinic forms the evaluation section will be simplified. Also once the form has been filled, the form will be placed in an envelope that will be sealed to keep students from reading the forms.</p>	<p>Denise Vanderlick</p>										
<p>2. Web-based interface</p>	<p>We are looking to get a web-based interface for the future, at the moment there are a few companies that we have looked into and have contacted them.</p>	<p>Denise Vanderlick</p>										
<p>e. New classroom/resources</p> <p>ii. Purchased equipment</p>	<p>As of October 12, 2015 all students have had their flu vaccination.</p> <p>There are 22 new computers that are lab has just received. A software was also installed on these computers where the instructors can view what the students are working on.</p> <p>Other items:</p> <ul style="list-style-type: none"> • Enema Administration Simulator • Color coded skull 	<p>Denise Vanderlick</p> <p>Denise Vanderlick</p>										

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<p>iii. Online course components</p> <p>Other Business</p> <p>a. Needed Equipment</p> <p>b. Student Activities</p> <p>c. Upcoming class trip</p> <p>d. SACSCOC</p>	<ul style="list-style-type: none"> • Digital Imaging module • Activity card <p>Online course component with evolve, helps students with the current courses. This helps students enhanced what we are teaching them.</p> <p>Denise asked the members if their facility is willing to donate, it will be greatly appreciated.</p> <p>Equipment needed:</p> <ul style="list-style-type: none"> • O2 tanks • Wheelchairs • Expired supplies (Surgical and OR) <p>Students will participate the following the student activities.</p> <ul style="list-style-type: none"> • Fall Fiesta • Palomino Fest • College Rodeo • Fall Kick Off • Halloween Party • Christmas at the College <p>Students will be going to the Witte Museum on November 24, 2015. They will have the Bodies Reveal.</p> <p>JJ Suarez shared with the committee that we did great for our 10 Year Reaffirmation with the Southern Association of Colleges and Schools Commission on Colleges.</p>	<p>Denise Vanderlick</p> <p>Denise Vanderlick</p> <p>Bonnie Clinebell</p> <p>Bonnie Clinebell</p> <p>JJ Suarez</p>
Curriculum Decisions:	None.	
Discussion/Other:	<p>The Pathology courses were removed to reduce the hours on the degree. Although the courses has been removed, they are still incorporated into the program.</p> <p>Bonnie shared about a student that has been unable to pass the ARRT exam. This students is one of the best students, and are trying everything to help her accomplish to pass this exam for her licensure.</p> <p>Denise asked the members if their facility is willing to donate, it will be greatly appreciated.</p> <p>JJ Suarez talked about requesting an X-Ray Machine for the department.</p>	
Adjournment	Motion to adjourn was made by Tricia Conor; seconded by Robert Luna. All in favor, meeting was adjourned at 12:58 P.M.	

Lunch was provided

RECORDER SIGNATURE:	DATE:	NEXT MEETING: Fall 2017, unless otherwise notified
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